

**गोविन्द बल्लभ पन्त सामाजिक विज्ञान संस्थान**  
**GOVIND BALLABH PANT SOCIAL SCIENCE INSTITUTE**

**Advt. No. GBPSSI/Estt./Temp. Rect./MTS-02-2024**

**Date: 02-09-2024**

Applications are invited for the following position purely on temporary basis in the Placement Cell (MBA-RD) of Govind Ballabh Pant Social Science Institute, Prayagraj as per the details given below:

<b>1</b>	Name of Post	Multi Tasking Staff (MTS)
<b>2</b>	Number of Post	01 (UR)
<b>3</b>	Period of engagement	An initial period of 1 year <i>(further extendable based on performance)</i>
<b>4</b>	Nature of engagement	Purely on a temporary basis and services are liable to be terminated based on the performance or by giving three months' notice form either side.
<b>5</b>	Eligibility Criteria	Essential: Matriculation Desirable: One year experience
<b>6</b>	Age	18 to 60 years
<b>7</b>	Remuneration	Consolidated pay Rs. 25,000.00 per month
<b>8</b>	Leave admissible <i>(in a calendar year)</i>	12 CL & 2 RH
<b>9</b>	Job responsibility	Facilitating MBA-RD classes & Placement Cell and any other work assigned by the Competent Authority
<b>10</b>	Working hours	Normal office timings from 09:00 am – 05:00 pm <i>Note: Depending upon the Institutional requirements, the incumbents have to attend the office on closed holidays and after office hours.</i>
<b>11</b>	Terms of engagement	The Institute can cancel the engagement at any time without providing any reason for it.

## **Other Terms & Conditions**

1. Preference will be given to those candidates who have experience in the higher educational Institute or University.
2. Mere filling the essential qualification doesn't guarantee selection.
3. The person engaged on the above position shall not have any claim on a regular post in GBPSSI, Prayagraj.
4. GBPSSI reserves the right to cancel/ modify the procedure at any time at its discretion and the decision of the competent authority will be final and binding on the candidate.
5. Candidates should submit their application in the proforma enclosed.
6. Candidate must send his/ her duly filled application form with all relevant documents; duly self-attested; in proof of his/ her educational qualifications [all certificates and mark sheets from 10<sup>th</sup> standard onwards], working experience, age, caste and photo id [Aadhar card/ Indian passport/ PAN card/ Driving License] etc.
7. The application (in all aspects) must reach the Institute on or before the last date by Registered/ Speed Post. The envelope, containing complete application, should be superscribed as the Name of the Post Applied for "....." and Advertisement No. "....." and must be sent to:

**The Administrative Officer**

G.B. Pant Social Science Institute,  
Jhusi, Prayagraj, U.P. - 211019

8. Submission of applications will start from the date of advertisement and the last date for receipt of applications is **18<sup>th</sup> September 2024 (05:00 PM)**.
9. Applications after the last date and incomplete applications will not be considered.
10. Mode of Selection: Skill test & Personal Interaction.
11. Dates of Skill test & Personal Interaction will be intimated to the shortlisted candidates through E-mail and/ or the Institute website.
12. Merely attending the Skill Test and Personal Interaction does not entail you for selection to the post.
13. No TA/DA shall be payable for attending Skill Test and Personal Interaction.

**Sd/-  
Administrative Officer**

# Govind Ballabh Pant Social Science Institute

Prayagraj, Uttar Pradesh – 211019

## APPLICATION FORM

**I. Post applied for :**

Advertisement No. :

**II. Personal Data**

1. Full Name :

2. Date of Birth (*DD/MM/YYYY*):

3. Father Name :

4. Correspondence Address :

5. Permanent Address :

6. Nationality :

7. Category (*GEN/EWS/OBC/SC/ST/PwBD*) :

8. Mobile No. :

9. E-mail I.D. :

10. Aadhar No. :

11. PAN No. :

Paste passport-size  
photo

**III. Educational Qualifications :**

Examination Passed	Board/ University	Subjects	Percentage/ CGPA	Passing year

**IV. Experience (Present to Past):**

Sl. No.	Name of Organization / Department	Post	From	To	Pay Level/ Remuneration

**DECLARATION**

I \_\_\_\_\_ hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of the information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled.

**Date :**

**(Candidate Signature)**

**Name :** \_\_\_\_\_